

ROTHERHAM BOROUGH COUNCIL

COUNCIL SUMMONS

Notice is hereby given that a meeting of the Annual Council Meeting of the Borough of Rotherham will be held at the Town Hall, Moorgate Street, Rotherham, on Friday, 18th May, 2012 at 2.00 p.m.

A G E N D A

1. Election of Chairman
2. Vote of thanks to the retiring Mayor (Councillor Shaun Wright)
3. Election of Vice-Chairman
4. To submit for approval the minutes of the Council Meeting held on 18th April, 2012 - Pages 51A to 56A (Section A)
5. To consider any communication received by the Mayor or the Chief Executive and to pass a resolution or resolutions thereon.
6. To consider any questions from the Public.
7. To receive and consider reports, minutes and recommendations of the Standards Committee - Pages 23B to 29B (Section B)
8. To receive a report from the Leader and to consider reports, minutes and recommendations of the Cabinet - Pages 133C to 141C (Section C) including the following recommendations to Council:-
 - Amendments to the Scheme of Delegation for the Director of Planning and Regeneration (Minute No. C193) (Page 135C)
 - Localism Act 2011 and Code of Conduct for Members and Co-opted Members (Minute No. C193) (Pages 135C -137C)
9. To put questions, if any, to Cabinet Members and Chairmen (or their representatives) under Standing Order No. 7(1) and 7(3).
10. To put questions, if any, to the designated Members on the discharge of functions of the South Yorkshire Police Authority, South Yorkshire Fire and Rescue Authority, South Yorkshire Integrated Transport Authority and South Yorkshire Pensions Authority, in accordance with Standing Order No. 7(5).

11. To consider Member Arrangements for 2012/13 (Schedule to be circulated at the meeting)
12. To receive the report of the Returning Officer as to the persons elected Members of the Council at the election of Councillors held on 3rd May, 2012 (report herewith)
13. Review of Constitution including Scheme of Delegation for Members and Officers and Standing Orders (report herewith)
14. To determine any item which the Mayor is of the opinion should be considered as a matter of urgency

J. COLLINS

Director of Legal & Democratic Services

10th May, 2012

REPORT OF THE RETURNING OFFICER**To: The Chairman and members of the Council****ELECTION OF COUNCILLORS**

I can report that the persons indicated below were elected Members of the Council at the election held on Thursday 3rd May 2012

Ward	Candidates	Votes
Anston and Woodsetts	FOULSTONE, Charles David	240
	HUGHES, Darren Jason Louis	1156
	HUNTER, Doris Joan	428
	JEPSON, Clive Robert	(elected) 1249
Boston Castle	BINGHAM, Christopher James Edward	189
	HUSSAIN, Mahroof	(elected) 2141
	KRAMER, Christian Carl Backer	499
	MEHARBAN, Mohammed	134
	MEHBAN, Umar	64
	WOFFENDEN, Harry	654
Brinsworth and Catcliffe	AHMED, Shabana	(elected) 1618
	COOKE, Michael	461
	FIELDHOUSE, Terry Robert	872
Dinnington	BEIGHTON, Patricia Mary	400
	HICKSON, Denise Margaret	454
	SMITH, David	416
	TWEED, Simon Andrew	(elected) 1384
Hellaby	ASTBURY, Lauren Amy Edith	(elected) 1257
	FAIRFAX, Douglas	691
	TURNER, Richard Arthur John	1064
Holderness	HUNTER, Keith	421
	JACK, Hilda Landells	942
	ROBINSON, Christopher Bernard	(elected) 1529
Hoover	PALLANT, Michael John	644
	ROCHE, David John	(elected) 1530
	TAYLOR, Brian Eastwood	338
Keppel	CLARK, Margaret	(elected) 1818
	MIDDLETON, Janice	469
	ROBINSON, Michael	454
Maltby	BLAIR, William Robert	435
	CONLON, Michael James	699
	GODFREY, Margaret Ann	(elected) 1285
	PRICE, Richard Terence	150
Rawmarsh	BALDWIN, William George	531
	BROWN, Beryl Charlotte	328
	WHELBOURN, Glyn	(elected) 1685

Ward	Candidates	Votes
Rother Vale	BROWN, Gordon Hugh	583
	FRITH, Andrew Mark	307
	LELLIOTT, Denise	(elected) 1503
Rotherham East	ILYAS, Mohammed	207
	PENYCATE, Richard William	171
	SULEMAN, Mohammed	362
	VINES, Maureen	385
	WALLIS, Emma	(elected) 1520
	WILLIS, Christopher Paul	132
Rotherham West	KHAN, Azeem	133
	MIDDLETON, Anne	212
	SIMS, Kathryn Joyce	(elected) 1820
	VINES, Caven	758
Silverwood	HIGGINS, Peter Michael	371
	RUSSELL, Gwendoline Ann	(elected) 1393
	WILKINSON, John	1140
Sitwell	KHAN, Tajamal	1193
	MIDDLETON, Christopher Norman	(elected) 1474
	WILKINSON, Valerie Irene	1019
Swinton	JONES, Stephen Handel	232
	O'DELL, Shaun	852
	WYATT, Kenneth John	(elected) 1886
Valley	CURRIE, Simon	(elected) 1667
	CUTTS, Brian	490
	PEARSON, Jason Paul	395
Wales	TODD, Valerie Michele	951
	WATSON, Gordon	(elected) 1837
Wath	BAILEY, Brian Albert	930
	GOSLING, Alan	(elected) 1805
	HIGGINS, Linda Elizabeth	266
Wickersley	DOWDALL, Tina Charisse	830
	HODDINOTT, Emma Elizabeth	(elected) 1833
	PARKER, Martyn Lawton	600
Wingfield	GUEST, Marlene	720
	JOHNSTON, Lindsay Mary Skelton	(elected) 1564
	MARSHALL, Kenneth Rodney	240

Martin Kimber
Returning Officer
4 May 2012

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1.	Meeting:	Annual Council Meeting
2.	Date:	18th May, 2012
3.	Title:	Constitution, Scheme of Delegation for Members and Officers and Standing Orders
4.	Directorate:	Resources

5. Summary

The Council's Constitution includes the *Scheme of Delegation for Members and Officers and Standing Orders*. These are reviewed annually and it is proposed to make some changes as set out in the report.

Changes to the *Scheme* as regards executive functions may be made by the Leader and will be reported to all Members. Copies of the full *Scheme* are available on the intranet/internet as part of the agenda for this meeting.

6. Recommendations

That the amendments to the Constitution, the Scheme of Delegation for Members and Officers for 2012/13 and to Standing Orders be approved.

7. Proposals and Details

The Constitution

Minor clerical changes have been made including changes to reflect new job titles and the change of description of overview and scrutiny panels to overview and scrutiny select commissions.

Scheme of Delegation for Members and Officers

Appendix 9 to the Council's Constitution sets out the Council's *Scheme of Delegation for Members and Officers*.

The Council is required annually to approve the *Scheme of Delegation* in respect of non-executive functions such as planning and licensing.

Under the "Strong" Leader and Cabinet Model adopted by the Council, the Leader is responsible for the delegation of executive functions. The Leader may discharge such functions, or may arrange for them to be discharged by the Cabinet, a Cabinet Member, a Committee of the Cabinet, an Area Assembly Co-ordinating Group, an officer or by joint arrangements.

The *Scheme of Delegation* has been prepared on the basis that there will be no changes to previous arrangements as regards the allocation of executive functions, except for those of a clerical nature and those which reflect organisational changes within the Council. The Leader may make a statement at the meeting as to any further amendments to be made to the scheme as regards executive functions. Any future changes will be notified to all Members of the Council directly they are made, formally reported to the next meeting of the Council and included in the Council's *Scheme*.

Changes have been made to the *Delegation Scheme* to reflect the creation of the Resources Directorate including the transfer of certain functions from Environment and Development Services and the early completion of the RBT partnership.

Standing Orders

Minor clerical changes have been made to Standing Orders to correct clerical errors and changed job titles. And amendments have been made to standing order 18 (recording of council meetings) in respect of the recording of the ceremonial part of the annual meeting of the Council and standing order 28 (declarations of interest) in anticipation of the coming into force of the new standards arrangements. The amendment will require a member with a disclosable pecuniary interest in an item of business to leave the meeting while the item of business is dealt with unless a dispensation to remain has been granted.

8. Finance

There are no financial implications arising from this report.

9. Risks and Uncertainties

An annual review of the Council's constitutional documentation helps to reduce the risk of incorrect decision making.

10. Policy and Performance Agenda Implications

There is a need for sound corporate governance and open and transparent decision making, which is assisted by clear constitutional documentation and in particular delegation arrangements.

11. Background Papers and Consultation

The Council's Constitution.

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